

Instructors **MUST** first read and use the Newcomer Orientation Instructor Guide to properly plan and conduct this training.

You can access this training material on ATN:

<https://atn.army.mil/sharp/>

Slides marked with the following symbol must be updated to reflect local information:



Slides marked with the following symbol reflect current Army policy and should not be changed:



*** Delete/hide this slide for actual training event.**



Newcomer Sexual Harassment/ Assault Response & Prevention Program (SHARP) Orientation



Update this slide with the following information:

- Provide an overview of the installation commander's policies/plan of actions that support SHARP.



Update this slide with the following information:

- Provide trends on Sexual Harassment and Sexual Assault on the installation
- Provide information on any high-risk areas on the installation



Update this slide with the following information:

- Discuss in brief detail what the installation is doing to teach Soldiers and Army Civilians about prevention of Sexual Harassment (SH) and Sexual Assault (SA)
- Discuss various ways to be an active participant in preventing SH and SA
 - Prevention is a team effort; by living the Army Values and intervening, you can influence peers, friends, family, your unit, and the installation
 - Be proactive in your daily life; treat everyone with respect, safeguard each other, communicate your boundaries
- Discuss simple ways to intervene
 - If you see something happening that doesn't seem right, you can address the situation yourself, you can distract the individual(s), or you can ask someone else to intervene for you
 - Take responsibility and do something; you might be preventing something worse from occurring



- Civilians
 - Available to Army Civilians and some contractors (OCONUS)
 - Sexual Harassment Complaints are directed to the EEO office
- Military
 - Available to all Soldiers and Family members over 18 years old
 - Options to report are Anonymous and Formal
 - Anonymous – Unidentified complaint to Commander or SHARP personnel
 - Formal – BDE SARC and complainant fill out DA Form 7746, BDE Commander is notified immediately, requires reprisal plans, subject to timelines, requires documentation on actions taken to resolve situation

- **Restricted Report**
 - Allows victim to confidentially disclose the assault to certain individuals (SARC, VA, or health-care personnel), receive medical treatment, and counseling, without triggering an official investigation
 - Limitations include: the offender not being held accountable, victim cannot receive a protective order, and victim is not eligible for expedited transfer or reassignment
 - Can be changed to an unrestricted report at any time

- **Unrestricted Report**
 - Triggers an official investigation, command notification, and allows a person to access health-care treatment, counseling, and advocacy services
 - Limitations include: more people knowing about the assault and potentially requiring further discussion regarding personal matters in detail
 - Cannot be changed to a restricted report

Update this slide with the following information:

- Provide names of the installation SHARP Program Manager, Sexual Assault Response Coordinator (SARC), and Victim Advocate (VA)
- Provide address for installation SHARP Resource Center (if there is one)
- Provide hours of operation and phone number
- Provide installation SHARP Hotline number
- Provide a list of all SARCs and VAs on the installation (down to unit level)

Update this slide with the following information:

- Provide a list of agencies on the installation that offer support
 - Examples include a Chaplain, Health-care provider, SJA, or Provost Marshal
- Provide a list of agencies off the installation that offer support
 - Examples include hospitals, counseling centers, police departments, and rape crisis centers



Update this slide with the following information:

- Share any upcoming post-wide SHARP events
- If there are volunteer opportunities, provide those





**Insert your local SHARP Resource Center address and
phone number and local installation SHARP Hotline
phone number**